

### **How can I receive a Mail-In Ballot?**

Requests for a Mail-In Ballot shall be made using the application form furnished by the designated election official or in the form of a letter that includes the applicant's printed name, signature, residence address, mailing address, address where the ballot is to be mailed to, and date of birth. A request for a ballot to be mailed may also be submitted by fax to (303)-621-3212. A request for a Mail-In Ballot may be filed any time after January 1 of the year of the election but **not later than the close of business on the seventh day prior to the election**. If the application is made for a primary election ballot, the application shall name the political party with which the applicant is affiliated or wishes to affiliate.

### **What happens when I sign up to be placed on the Permanent Mail – In Ballot List?**

If you check to receive a Mail – In ballot permanently then you will be placed on our list to receive a mail – in ballot for all elections that you are eligible to vote on. This means any coordinated, primary, general, school district, fire district or special district election. You will remain as a Permanent Mail – In voter until one of the following occurs:

- ☐ You send a letter, or fill out this form and select the check box "remove my name from the list". Send the letter or completed form to your County Clerk's Elections Office.
- ☐ Your Mail-In Ballot is returned to the County Clerk & Recorder as undeliverable.
- ☐ You fail to return your voted ballot.

### **Mail – In Ballot Deadlines**

- ☐ If you wish to have a Mail – In Ballot **MAILED TO YOU**, this application must be received by the Elbert County Clerk & Recorder by 4:30 PM on Tuesday, the seventh day proceeding Election Day. Mail – In Ballot may be obtained **IN PERSON** at the County Clerk & Recorder's, Election Department, until 4:30 PM on the Friday proceeding Election Day.
- ☐ Mail – In Ballots will be mailed approximately 30 day prior to Election Day, or thereafter within 3 days of the county clerk receiving a request for a Mail – In Ballot.
- ☐ Voted ballots must be received by the Election Department 7 PM Election Day. Post marks are not considered received. Any ballots received after Election Day **will not** be counted.

### **Replacement Instructions**

- ☐ In the event your original Mail – In Ballot is not received, or it becomes "spoiled" or lost you may request a Replacement Mail – In Ballot by contacting the Election Department at 303-621-3127.
- ☐ If you request a Mail – In Ballot and lose it, or for some reason are not able to vote it, you may vote during Early Voting or on Election Day. Please note that if you decide to vote at Early Voting or on

Election Day you will be provided a Provisional Ballot, and you must affirm that you requested a Mail – In Ballot and did not and will not vote it.

### **First Time Voters Who Registered by Mail to Vote**

If you are a first time voter and you registered to vote by mail, you were required to submit with your application one of the following forms of identification. If you have not already done so, you must submit a copy of one of these forms of identification when you return your Mail – In Ballot Application. **DO NOT** include original documents with the application. Please submit a copy of one of the following forms of identification:

- ☐ A valid Colorado driver's license.
- ☐ A valid identification card issued by the Department of Revenue.
- ☐ A valid United States passport.
- ☐ A valid employee identification card with a photograph of the eligible elector issued by any branch, department, agency or entity of the United States Government or of this state, or by any county, municipality, board, authority, or other political subdivision of this state.
- ☐ A valid pilot's license issued by the Federal Aviation Administration or other authorized agency of the United States.
- ☐ A valid United States military identification card with a photograph of the eligible elector.
- ☐ A copy of a current utility bill, bank statement, government check, paycheck, or other government document that show the name and physical address of the elector.
- ☐ A valid Medicare or Medicaid card issued by the United States Health Care Financing Administration.
- ☐ A certified copy of a birth certificate for the elector issued by the United States.
- ☐ Certified documentation of naturalization.
- ☐ A valid student identification card with a photograph issued by an institution of higher education in Colorado.

Any form of identification that shows the physical address of the eligible elector shall be considered identification only if the address is in the state of Colorado.